



Training Needs Analysis

Description:

Training Needs Analysis (TNA) is the process used to identify training requirements and the most cost effective means of meeting these requirements. The TNA is a formal part of the Systems Approach to Training (SAT) and is an iterative, self-correcting, performance based approach utilised by all three armed services.

The module covers each phase of the TNA process and highlights the activities involved and the outputs that are expected. It explains the relationship between the TNA and the SAT process and introduces the links between the TNA and Logistic Support Analysis (LSA) tasks.

Aim:

To provide an overview of the TNA process and its key deliverables.

Duration:

2 hours.

Pre-Requisites:

None.

Designed For:

Management and project staff with no previous knowledge of the TNA process.

Module Content:

The module covers the following topics:

- The TNA Process
- The SAT process
- The TNA phases and deliverables
- The alignment of LSA Tasks with TNA Deliverables and activities